



Business Form

Office of the 43rd Ward—Alderman Michele Smith

*This form must be completed and submitted to the Alderman's Office
before a meeting will be scheduled*

Business Name and Address: _____

Owner/ Contact Info: _____

Date: _____

Business Description

Types of License(s) the business is applying for (select all that apply):

- | | | |
|--|--|---|
| <input type="checkbox"/> Tavern | <input type="checkbox"/> Incidental Activity | <input type="checkbox"/> Outdoor Patio |
| <input type="checkbox"/> Public Place of Amusement | <input type="checkbox"/> Packaged Goods | <input type="checkbox"/> Caterer Liquor |
| <input type="checkbox"/> Club (Not-For-Profit) | <input type="checkbox"/> Other | |

If other, please explain: _____

Please describe the existing conditions
(attach site/ area context photos): _____

Security Plan: _____

Public Right of Way (i.e. *lights, canopies, signs*): _____

Noise: _____

Parking/ Valet: _____

Garbage: _____

Site: Control of the property? Yes No Owner: _____

Other City Department/ Agencies
You've Met With Regarding the
Business Plan: _____

Floor Plan: _____

Occupancy: _____

Number of Employees: _____

Hours of Operation: _____

% Revenue from Alcohol: _____

% Revenue from Food: _____

% Revenue from Other: _____

Descriptions and diagrams
of anything you may need
from the Alderman (i.e. Valet
Loading Zone, Signage,
Sidewalk Café, other public
way requests): _____

Completed forms can be mailed, emailed or faxed to the 43rd Ward Office:

2523 N Halsted St
Chicago, IL 60614

Email: joana@ward43.org

Fax: (773) 348-9594

Questions? Please call Joana at (773) 348-9500